

National Stock Exchange Of India Limited

Date of

05-Jul-2023

NSE Acknowledgement

Symbol:-	KHAITANLTD
Name of the Company: -	Khaitan (India) Limited
Submission Type:-	Corporate Governance
Quarter/Period Ended: -	31-Dec-2018
Date of Submission:-	2019-01-07 14:02:55
NEAPS App. No:-	49980

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ANNEXURE I

Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity - Khaitan (India) Limited - 31-Dec-2018

2. Quarter ending

Composition Of Board Of Director i.

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Company Remarks Mrs. Sujata Sarkar has been appointed as Non Executive Independent Additional, women Director w.e.f 07.07.2018. She has been inducted as member of Audit Committee, Stakeholder Relationship Committee and Nomination Remuneration Committee w.e.f 07.07.2018.Mrs. Sulekha Dutta resigned from the Board w.e.f 09.07.2018. Subsequent to her resignation she ceases to be member of the Audit Committee, Stakeholders relationship Committee and Nomination Remuneration Committee.

Whether Regular	No
chairperson appointed	
Whether Chairperson is	
related to MD or CEO	

ii. Composition of Committees

a. Audit Committee

Sr. No.	Name of Committee members	Category	Chairperson/Member	Date of Appointment	Date of Cessation
1	SANDIP CHATTOPADHYAY	ID	Chairperson	27-Apr-2018	
2	SUNAY KRISHNA KHAITAN	C,ED	Member	13-Feb-2018	
3	SUJATA SARKAR	ID	Member	07-Jul-2018	

Company Remarks	Mrs. Sujata Sarkar has been appointed as Non Executive Independent Additional, women Director w.e.f 07.07.2018. She has been inducted as member of Audit Committee, Stakeholder Relationship Committee and Nomination Remuneration Committee w.e.f 07.07.2018.Mrs. Sulekha Dutta resigned from the Board w.e.f 09.07.2018. Subsequent to her resignation she ceases to be member of the Audit Committee, Stakeholders relationship Committee and Nomination Remuneration Committee.
Whether Regular	No
chairperson appointed	

b. Stakeholders Relationship Committee

Sr.	Name of Committee members	Category	Chairperson/Member	Date of	Date of
	Name of Committee members	Calegory	Chairperson/Member		
No.				Appointment	Cessation
1	SANDIP	ID	Chairperson	07-Jul-2018	
	CHATTOPADHYAY				
2	SUNAY KRISHNA	C,ED	Member	13-Feb-2018	
	KHAITAN				
3	SUJATA SARKAR	ID	Member	27-Apr-2018	

Company Remarks	Mrs. Sujata Sarkar has been appointed as Non Executive Independent Additional, women Director w.e.f 07.07.2018. She has been inducted as member of Audit Committee, Stakeholder Relationship Committee and Nomination Remuneration Committee w.e.f 07.07.2018.Mrs. Sulekha Dutta resigned from the Board w.e.f 09.07.2018. Subsequent to her resignation she ceases to be
	member of the Audit Committee, Stakeholders relationship Committee and Nomination Remuneration Committee.
Whether Regular chairperson appointed	No

c. Risk Management Committee

Sr.	Name of Committee	Category	Chairperson/Member	Date of	Date of Cessation
No.	members			Appointment	

Company Remarks	Not Applicable
Whether Regular	No
chairperson appointed	

d. Nomination and Remuneration Committee

Sr.	Name of Committee members	Category	Chairperson/Member	Date of	Date of
No.				Appointment	Cessation
1	SUNAY KRISHNA	C,ED	Member	13-Feb-2018	
	KHAITAN				
2	SANDIP	ID	Chairperson	07-Jul-2018	
	CHATTOPADHYAY				
3	SUJATA SARKAR	ID	Member	27-Apr-2018	

Company Remarks	Mrs. Sujata Sarkar has been appointed as Non Executive Independent Additional, women Director w.e.f 07.07.2018. She has been inducted as member of Audit Committee, Stakeholder Relationship Committee and Nomination Remuneration Committee w.e.f 07.07.2018.Mrs. Sulekha Dutta resigned from the Board w.e.f 09.07.2018. Subsequent to her resignation she ceases to be member of the Audit Committee, Stakeholders relationship Committee and Nomination Remuneration Committee.
Whether Regular	No
chairperson appointed	

iii. Meeting of Board of Directors

Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors as on date of the meeting	Number of Directors present (All directors including Independent Director)	No. of Independent Directors attending the meeting
28-Aug-2018				

Company Remarks	Three Board Meetings were held during the quarter October to December, 2018.
Maximum gap between any	77
two consecutive (in number of	
days)	

iv. Meeting of Committees

Name of the Committee	Date(s) of meeting (Enter dates of Previous quarter and Current quarter in chronological order)	Whether requirement of Quorum met (Yes/No)	Total Number of Directors in the Committe e as on date of the meeting	Number of Directors present (All directors including Independent Director)	Number of Independen t directors attending the meeting	Number of Members attending the Meeting (Other than Board of Directors)
Audit Committee	28-Aug-2018	Yes				

Company Remarks	In relation to composition of Audit Committee and Nomination Remuneration Committee, the company have sufficient number of Non Executive Independent Director.
Maximum gap between any	77
two consecutive (in number of	

days) [Only for Audit	
Committee]	

v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Yes	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Yes	

Disclosure of notes on related	
party transactions and	
Disclosure of notes of material	
related party transactions	

VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. **Yes**
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
 - a. Audit Committee Yes
 - b. Nomination & remuneration committee Yes
 - c. Stakeholders relationship committee Yes
 - d. Risk management committee (applicable to the top 1000 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. Yes
 - b. Any comments/observations/advice of Board of Directors may be mentioned here:

The Board is the process of shortlisting suitable Independent Non Executive Woman director.

Name : Manoj Kumar Jain

Designation : Company Secretary & Compliance Officer